

Tyler Robinson (212)  
English 9 (2)  
2-12

## Sample Template

Always indent at the start of a paragraph. ~~See~~ Spelling doesn't matter and you can cross words out. Pencil is best. But blue or black pen is okay.

~~(Not red.)~~

(1) When answering a question you should include the question in the answer and write a complete sentence.

(2) If the prompt asks for 1-3 sentences one sentence is okay.

(3) Write a list like a list, use commas, don't do complete sentences,

and do what is simple

(4) ~~only~~ The name <sup>only</sup> goes on  
the first page.

(5) Again, cross outs and add-ings  
are okay.

SECTION HEADINGS CAN HELP

The poem:  
is different —  
and can be —  
single spaced;

Because it should...  
look —  
like —  
the original,  
so you copy the form.

But when not writing  
a poem be sure to always  
double space. And go back  
to sentences and all that. See,  
it's simple — really.